



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Executive Deputy Commissioner

March 20, 2024

CERTIFIED MAIL-RETURN RECEIPT REQUESTED

Shelebra Bartley, P.A.


Re: License No. 029288

Dear Shelebra Bartley:

Enclosed is a copy of the New York State Board for Professional Medical Conduct (BPMC) Order No. 24-060. This order and any penalty provided therein goes into effect March 27, 2024.

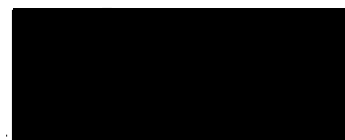
You are required to deliver your license and registration within 5 days of the effective date of the surrender provision to: c/o Physician Monitoring Unit, NYS DOH - OPMC, Riverview Center, Suite 355, 150 Broadway, Albany, NY 12204-2719.

If your license is framed, please remove it from the frame and only send the parchment paper on which your name is printed. Our office is unable to store framed licenses.

If the document(s) are lost, misplaced or destroyed, you are required to submit to this office an affidavit to that effect. Please complete and sign the affidavit before a notary public and return it to the Office of Professional Medical Conduct. The enclosed Board Order checklist requires your review and compliance as it relates to your Order.

Please direct any questions to: NYS DOH - OPMC, Riverview Center, Suite 355, 150 Broadway, Albany, NY 12204-2719, telephone # (518) 402-0846.

Sincerely,



David Besser, M.D.
Executive Secretary
Board for Professional Medical Conduct

Enclosure

cc: Maureen F. Gleason, Esq.
Hissam, Forman, Donovan, Ritchie, PLLC.
700 Virginia Street East, Suite 210
Charleston, West Virginia 25301

IN THE MATTER
OF
SHELEBRA BARTLEY, P.A.

SURRENDER
ORDER

Upon the application of Shelebra Bartley, P.A to surrender Respondent's license as a physician's assistant in the State of New York, which is made a part of this Surrender Order, it is

ORDERED, that the Surrender, and its terms, are adopted and it is further

ORDERED, that Respondent's name be stricken from the roster of physician assistants in the State of New York; it is further

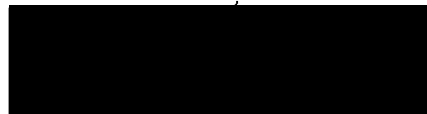
ORDERED, that this Order shall be effective upon issuance by the Board, either

- by mailing of a copy of this Surrender Order, either by first class mail to Respondent at the address in the attached Surrender of License application or by certified mail to Respondent's attorney, OR
- upon facsimile transmission to Respondent or Respondent's attorney,

Whichever is first,

SO ORDERED.

DATE: 3/19/2024



THOMAS LEE, M.D.
Chair
State Board for Professional Medical Conduct

NEW YORK STATE DEPARTMENT OF HEALTH
STATE BOARD FOR PROFESSIONAL MEDICAL CONDUCT

IN THE MATTER

OF

SHELEBRA BARTLEY, P.A.

SURRENDER
OF
LICENSE
AND
ORDER

Shelebra Bartley, P.A, represents that all of the following statements are true:

That on or about November 3, 2022, I was licensed to perform medical services in the State of New York, and issued License No. 029288 by the New York State Education Department.

My current address is [REDACTED]. I understand that the New York State Board for Professional Medical Conduct (Board) has charged me with one or more specifications of professional misconduct—having a disciplinary action taken by another state's disciplinary authority for conduct that if committed in New York State, would have constituted misconduct, as set forth in a Statement of Charges, marked as Exhibit "A", which is attached to and part of this Surrender of License.

I am applying to the State Board for Professional Medical Conduct for permission to surrender my license as a physician assistant in the State of New York on the grounds that I agree not to contest the allegations in full satisfaction of the charges against me.

I ask the Board to accept my Surrender of License, and I agree to be bound by all of the terms set forth in attached Exhibit "B".

I understand that, if the Board does not accept my Surrender of License, none of its terms shall bind me or constitute an admission of any of the acts of misconduct alleged;

this application shall not be used against me in any way and shall be kept in strict confidence; and the Board's denial shall be without prejudice to the pending disciplinary proceeding and the Board's final determination pursuant to the Public Health Law.

I agree that, if the Board accepts my Surrender of License, the Chair of the Board shall issue a Surrender Order in accordance with its terms. I agree that this Order shall take effect upon its issuance by the Board, either by mailing of a copy of the Surrender Order by first class mail to me at the address in this Surrender of License, or to my attorney by certified mail, or upon facsimile transmission to me or my attorney, whichever is first. The Surrender Order, this agreement, and all attached exhibits shall be public documents, with only patient identities or other confidential information, if any, redacted. As public documents, they may be posted on the Department's website(s). OPMC shall report this action to the National Practitioner Data Bank, the Federation of State Medical Boards, and any other entities that the Director of OPMC shall deem appropriate.

I ask the Board to accept this Surrender of License, which I submit of my own free will and not under duress, compulsion or restraint. In consideration of the value to me of the Board's acceptance of this Surrender of License, allowing me to resolve this matter without the various risks and burdens of a hearing on the merits, I knowingly waive my right to contest the Surrender Order for which I apply, whether administratively or judicially, and I agree to be bound by the Surrender Order.

I understand and agree that the attorney for the Department, the Director of the Office of Professional Medical Conduct and the Chair of the State Board for Professional Medical Conduct each retain complete discretion either to enter into the proposed

agreement and Order, based upon my application, or to decline to do so. I further understand and agree that no prior or separate written or oral communication can limit that discretion.

DATE 5/11/2024



Shelebra Bartley, P.A. *o*
RESPONDENT

The undersigned agree to Respondent's attached Surrender of License and Order and to its proposed penalty, terms and conditions.

DATE: 3/12/24



Maureen Gleason, Esq.
Attorney for Respondent

DATE: 3/12/24



Deborah Beth Medows
Associate Counsel
Bureau of Professional Medical Conduct

DATE: 3/19/2024



SHELLY WANG-BANDAGO
Director
Office of Professional Medical Conduct

IN THE MATTER
OF
SHELEBRA K. BARTLEY, P.A.

STATEMENT
OF
CHARGES

Shelebra K. Bartley, P.A., the Respondent, was authorized to practice as a physician assistant in New York State on or about November 3, 2022, by the issuance of license number 029288 by the New York State Education Department.

FACTUAL ALLEGATIONS

- A. On or about May 31, 2023, the Kentucky Board of Medical Licensure (hereinafter "the Kentucky Board") and Respondent entered into an Agreed Order, which: restricted/limited, for an indefinite period of time, Respondent's license to practice as a physician assistant; prohibited Respondent from prescribing, administering, or otherwise professionally utilizing controlled substances; precluded Respondent from performing any act which would constitute the practice of a physician assistant, unless and until the Kentucky Board has approved the practice location at which Respondent may practice as a physician assistant and other conditions; and ordered Respondent to pay the Board's costs of \$3,543.75.

B. The Agreed Order was based on Stipulations of Fact that, on or about March 21, 2022, the Office of Inspector General, Drug Enforcement and Professional Practices Branch of the Cabinet for Health and Family Services investigated Respondent's prescribing after several patients were noted as having received long-term diet prescriptions from Respondent. In or around March 2023, a Board Consultant completed a review of eight patient charts and found that Respondent violated Board regulations and engaged in dishonorable, unethical, or unprofessional conduct of a character likely to deceive, defraud, or harm the public or a member thereof by failing to conform to standards of acceptable and prevailing medical practice. According to the Consultant, Respondent did not meet the standard of care because there was no carefully prescribed diet, behavior modification, and other appropriate supportive and collateral therapies on the initial visit; the new patient form did not ask about eating habits, complete weight history, anorectic or other controlled substances used, compliance with past programs, menstruation history (beyond breastfeeding or pregnancy); some charts had limited family history, specific obesity related components were missing, incomplete evaluation of patient compliance; and lifestyle compliance and exercise were not documented. In addition, Respondent did not conduct a physical exam or obtain a full medical history relevant to the complaint; failed to address abnormal labs, including a "pattern of disregarding lab values;" and treated an immediate family member without a medical chart and without an appropriate query in a non-emergency situation.

1. The conduct resulting in the Kentucky Board Order would constitute misconduct under the laws of New York State, pursuant to the following sections of New York State Law:

a. N.Y. Education Law §§6530 (3) (practicing the profession with negligence on more than one occasion); (16) (A willful or grossly negligent failure to comply with substantial provisions of federal, state, or local laws, rules, or regulations governing the practice of medicine) and (32) (Failing to maintain a record for each patient which accurately reflects the evaluation and treatment of the patient, provided), as alleged in the facts of:

i. Paragraphs A and B.

SPECIFICATION OF CHARGES

HAVING A DISCIPLINARY ACTION TAKEN

Respondent is charged with committing professional misconduct as defined in N.Y. Educ. Law § 6530(9)(d) by having his or her license to practice medicine revoked, suspended or having other disciplinary action taken, or having his or her application for a license refused, revoked or suspended or having voluntarily or otherwise surrendered his or her license after a disciplinary action was instituted by a duly authorized professional disciplinary agency of another state, where the conduct resulting in the revocation, suspension or other disciplinary action involving the license or refusal, revocation or suspension of an application for a license or the surrender of the license would, if committed in New York state, constitute professional misconduct under the laws of New York state, namely N.Y. Educ. Law §§6530 (3), (16) and (32) as alleged in the facts of the following:

1. The facts in Paragraph A and B.

DATE: January, ³⁰ 2024
New York, New York



Henry Weintraub
Chief Counsel
Bureau of Professional Medical Conduct

EXHIBIT "B"

**Requirements for Closing a Medical Practice Following a
Revocation, Surrender, Limitation or Suspension of a License**

1. Licensee shall immediately cease and desist from engaging in practice in New York State, or under Licensee's New York license, in accordance with the terms of the Order. In addition, Licensee shall refrain from providing an opinion as to professional practice or its application and from representing that Licensee is eligible to practice as a physician assistant.
2. Within 5 days of the Order's effective date, Licensee shall deliver Licensee's original license to practice as a physician assistant in New York State and current biennial registration to the Office of Professional Medical Conduct (OPMC) at Riverview Center, 150 Broadway, Suite 355, Albany, New York 12204-2719.
3. Within 15 days of the Order's effective date, Licensee shall notify all patients of the cessation or limitation of Licensee's practice, and shall refer all patients to another licensed practitioner for continued care, as appropriate. Licensee shall notify, in writing, each health care plan with which the Licensee contracts or is employed, and each hospital where Licensee has privileges, that Licensee has ceased practice as a physician assistant. Within 45 days of the Order's effective date, Licensee shall provide OPMC with written documentation that all patients and hospitals have been notified of the cessation of Licensee's practice as a physician assistant.
4. Licensee shall make arrangements for the transfer and maintenance of all patient medical records. Within 30 days of the Order's effective date, Licensee shall notify OPMC of these arrangements, including the name, address, and telephone number of an appropriate and acceptable contact person who shall have access to these records. Original records shall be retained for at least 6 years after the last date of service rendered to a patient or, in the case of a minor, for at least 6 years after the last date of service or 3 years after the patient reaches the age of majority, whichever time period is longer. Records shall be maintained in a safe and secure place that is reasonably accessible to former patients. The arrangements shall include provisions to ensure that the information in the record is kept confidential and is available only to authorized persons. When a patient or a patient's representative requests a copy of the patient's medical record, or requests that the original medical record be sent to another health care provider, a copy of the record shall be promptly provided or forwarded at a reasonable cost to the patient (not to exceed 75 cents per page.) Radiographic, sonographic and similar materials shall be provided at cost. A qualified person shall not be denied access to patient information solely because of an inability to pay.

5. In the event that Licensee holds a Drug Enforcement Administration (DEA) certificate for New York State, Licensee shall, within 15 days of the Order's effective date, advise the DEA, in writing, of the licensure action and shall surrender Licensee's DEA controlled substance privileges for New York State to the DEA. Licensee shall promptly surrender any unused DEA #222 U.S. Official Order Forms Schedules 1 and 2 for New York State to the DEA. All submissions to the DEA shall be addressed to Diversion Program Manager, New York Field Division, U.S. Drug Enforcement Administration, 99 Tenth Avenue, New York, NY 10011.
6. Within 15 days of the Order's effective date, Licensee shall return any unused New York State official prescription forms to the Bureau of Narcotic Enforcement of the New York State Department of Health. If no other licensee is providing services at Licensee's practice location, Licensee shall properly dispose of all medications.
7. Within 15 days of the Order's effective date, Licensee shall remove from the public domain any representation that Licensee is eligible to practice as a physician assistant, including all related signs, advertisements, professional listings (whether in telephone directories, internet or otherwise), professional stationery or billings. Licensee shall not share, occupy, or use office space in which another licensee provides health care services.
8. Licensee shall not charge, receive or share any fee or distribution of dividends for professional services rendered by Licensee or others while Licensee is barred from engaging in the practice of medicine. Licensee may be compensated for the reasonable value of services lawfully rendered, and disbursements incurred on a patient's behalf, prior to the Order's effective date.
9. If Licensee is a shareholder in any professional service corporation organized to engage in the practice of medicine, Licensee shall divest all financial interest in the professional services corporation, in accordance with New York Business Corporation Law. Such divestiture shall occur within 90 days. If Licensee is the sole shareholder in a professional services corporation, the corporation must be dissolved or sold within 90 days of the Order's effective date.
10. Failure to comply with the above directives may result in a civil penalty or criminal penalties as may be authorized by governing law. Under N.Y. Educ. Law § 6512, it is a Class E Felony, punishable by imprisonment for up to 4 years, to practice the profession of medicine when a professional license has been suspended, revoked or annulled. Such punishment is in addition to the penalties for professional misconduct set forth in N.Y. Pub. Health Law § 230-a, which include fines of up to \$10,000 for each specification of charges

of which the Licensee is found guilty, and may include revocation of a suspended license.